



Give Back **TO YOUR COMMUNITY**

Consider volunteering on a City of Richland Board, Commission, or Committee!

Serving on a board, commission or committee is one way Richland citizens can volunteer and get involved with their city government. Richland's various boards, commissions, and committees serve the City in numerous ways, including rendering advice to City Council, deciding appeals or civil violations, reviewing, and making recommendations on land use and other related regulations, and taking public testimony on the City's behalf. Most appointments to the City's boards, commissions, and committees are made by the Richland City Council.

Upcoming openings include:

- **Arts Commission**
- **Board of Adjustment**
- **Code Enforcement Board**
- **Economic Development Committee**
- **Parks & Recreation Committee**
- **Personnel Committee**
- **Planning Commission**
- **Utility Advisory Committee**

Applications will be accepted for a two-week period between January 22, 2024, and ending on February 4, 2024. For more information, please call the City Clerk's Office at 509-942-7389.

Apply Today:

WWW.CI.RICHLAND.WA.US/BCCVACANCIES

What does each Board, Commission, or Committee do?

Arts Commission

Supports City Council by encouraging and supporting the arts in Richland to improve the quality of life, strengthen economic development and revitalize the community. The Arts Commission serves as an advisory body to City Council and staff to provide expertise on visual, performing, and literary arts to enrich the cultural life of the community.

Board of Adjustment

The Board conducts public hearings and makes decisions on applications for special use permits; grants permits when requirements are fully met; grants or denies variances to the regulations or restrictions in the Richland Municipal Code when the variance is in harmony with general purposes and intent of the code; and hears and decides on appeals to administrative interpretations of the City's Zoning Code.

Code Enforcement Board

Conducts hearings on civil violations of the Richland Municipal Code (RMC); determines whether a civil violation of the RMC has occurred; assesses monetary penalties in instances where the Board determines that civil violations of the RMC have occurred; adopts rules of procedure for hearings concerning civil violations of the RMC; conducts hearings on appeal of any notice of civil trespass issued under Chapter 2.34 RMC; performs such other duties and provide such additional information, assistance and advice to the City Council as the City Council may request or direct.

Economic Development Committee

Formulates economic goals, strategies, and policies for the City in a structured framework providing both time and measurement criteria, and assesses existing economic development policies to recommend modifications, as may be appropriate, to assure achievement of economic goals approved by City Council.

Parks and Recreation Committee

Serves as an advisor to City Council in order to promote parks, trails, open space and recreation for the city; provides recommendations on matters related to the provision of parks and recreation facilities and services that promote healthy lifestyles and contribute to the quality of life for all citizens; regularly reviews and provides recommendations on updating the parks, trails and open space master plan and the individual venue master plans based on needs assessment, utilization data, staff proposals, and public input; and reviews and recommends rules and regulations for the use of public grounds, facilities and equipment.

Personnel Committee

Monitors the administration and grading of competitive examinations and hears appeals on any disciplinary action resulting in suspension, demotion, reduction in pay or termination, any alleged violation of the established personnel plan related specifically to hiring or promotional opportunities and any challenge to the reasonableness of the appointing authority's actions related to a reduction in force.

Planning Commission

Prepares a comprehensive plan for the orderly physical and social development of the City; recommends regulations, amendments, extensions, or additions to regulations or plans for the physical development of the city in the interest of health, safety, or general welfare; reviews federal requirements for the administration of the Community Development Block Grant (CDBG) and HOME programs and makes recommendations on program procedures; reviews CDBG grant applications and makes recommendations to City Council; serves as an advisory body to the City Council as directed.

Utility Advisory Committee

Members serve as an advisory body to the City Council relative to policy and planning for the managing, financing, and operation of the utilities owned and operated by the City of Richland. Upon authorization, the UAC conducts surveys, analyses, studies, and reports relating to City-owned utilities. The UAC also advises Council on all matters relating to utility system expansion, extension, additions, and betterment, the incurring of indebtedness for or by City-owned utilities and the issuance of utility bonds; rates and charges for utility services; and policies related to utilities not owned by the City.