

**CITY OF RICHLAND
CUSTOMER SERVICE**

625 Swift Boulevard, MS-10
Richland, WA 99352
www.ci.richland.wa.us



APPLICATION FOR UTILITY RATE DISCOUNT

Low-Income definition is used for discounted utility rates for senior and disabled individuals. Completed forms must have income verification completed through Benton Franklin Community Action Committee. Completed applications can be submitted to Customer Service at the above address, or emailed to CustomerService@ci.richland.wa.us.

APPLICANT INFORMATION

Customer-Account Number: _____ Customer Number-Account Number _____

City of Richland Service Address: _____ Service Address _____

Applicant Name: _____ Customer Name _____

Date of Birth: _____ Social Security Number: _____ - _____ - _____ Gross Monthly Income: _____

Contact Phone Number: _____ Contact Email Address: _____

I am at least 62 years of age: YES ___ NO ___ I am a disabled individual: YES ___ NO ___

If disabled, I have attached a copy of my most recent Social Security Award Letter.

MEMBERS OF THE HOUSEHOLD

Name: _____ Gross Monthly Income: _____

Name: _____ Gross Monthly Income: _____

Name: _____ Gross Monthly Income: _____

Name: _____ Gross Monthly Income: _____

INCOME VERIFICATION INFORMATION

The following items must be taken to Benton Franklin Community Action Committee for income verification from each category listed below:

- Proof of Income (one of the following):** Copy of bank statement showing a direct deposit of Social Security or pension benefit, Social Security benefit award letter, or a copy of your most recent Social Security payment check; and
- Proof of Identification & Age (one of the following):** Birth Certificate, Driver’s License or State Identification; and
- Proof of Address (two of the following):** Driver’s License, Washington Identification, or Utility Bill

AFFIDAVIT

I swear under the penalties of either civil or criminal perjury that all gross household income is included and statements contained on this application are true.

Signature of Applicant _____

Date _____



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INCOME CERTIFICATION – FOR BENTON FRANKLIN CAC REPRESENTATIVES ONLY

We certify the required information above has been verified, including any accompanying documents, and the gross household income of the applicant's household is below the 125% Federal Poverty Level for the current physical year.

Agency Name: Benton Franklin Community Action Committee (BFCAC)

Agency Address: 720 West Court Street
Pasco, WA 99301

Agency Phone: (509)545-4065

I hereby certify the foregoing information is correct and I am an authorized signatory of the agency.

Date: _____

Applicant Name: _____

Is the applicant eligible for low-income? YES NO
(Do they fall under the current threshold listed below?)

Agent Full Name: _____

Agent Title: _____

Signature of Agent: _____

Agency Certification Stamp/Seal Required:

(stamp/seal)



APPLICATION FOR UTILITY RATE DISCOUNT

INFORMATION & REQUIREMENTS

QUALIFICATIONS: Qualifications are specified in RMC 3.29.030, RCW 46.16.381, RCW 71.18.020, and RCW 71.05.202

AUDIT: A verification of your income may be made by the City. Proof of income should be kept until the term of your current discount has ended.

INCOME REQUIREMENTS: Combined household income at or below 125% of the federally established poverty level for 2024 is:

<u>HOUSEHOLD SIZE</u>	<u>GROSS MONTHLY INCOME</u>	<u>ANNUAL</u>
1	\$1,568.75	\$18,825
2	\$2,129.17	\$25,550
3	\$2,689.58	\$32,275
4	\$3,250.00	\$39,000
5	\$3,810.42	\$45,725
6	\$4,370.83	\$52,450
7	\$4,931.25	\$59,175
8	\$5,491.67	\$65,900

For households larger than 8 add \$560.42 monthly or \$6,725 per person annually.

INCOME DEFINITION: Gross income is all money, wages, and salaries, but not including rent or food in lieu of wages. There are no allowable deductions. Income includes but is not limited to: Social Security & Veteran's benefits, unemployment & worker's compensation, alimony, child support, dividends, interest, rents, royalties, pensions, regular insurance or annuity payments, periodic receipts from estates or trusts, regular support from someone not living in the household, public assistance, and other financial aid grants.

Income does not include: capital gains, tax refunds, proceeds from the sale of property, house or car, gifts, lump sum inheritance, one-time insurance payments, employee fringe benefits, and employer-paid health insurance.

FILING PERIOD: Applications for low-income utility rate discounts are accepted year-round and are valid for two years from the date the completed application was received by the City of Richland. Applicants who are eligible to receive the discount must re-apply every two years to continue their discount.