

Exhibit A


**ENERGY
NORTHWEST**
WORK RELEASE ORDER (WRO)
(FOR USE WITH BLANKET CONTRACTS)

Page 1 Of 1

CONTRACT NO. X-40610
 WORK RELEASE ORDER NO. 3
 DATE: 2/7/17

TO:
 Energy Northwest
 PO Box 968
 Richland WA

UNDER THE PROVISIONS OF THE CONTRACT INDICATED ABOVE, YOU ARE DIRECTED TO PROCEED WITH THE WORK OUTLINED BELOW.
 IF FURTHER TECHNICAL INFORMATION IS REQUIRED, PLEASE CONTACT:
 SHANE GROHS, PROJECT MANAGER, (509) 942-7418

1.0 SCOPE – for LEO QUIACHON

Work Schedule: Prefer Mondays at 10 hrs per week (appx. 440 hrs through duration of contract).
 If Monday is not an option, then another day will be acceptable.)

- Provide subject matter expertise with leading complex integration projects in a role as a Program Manager supporting the City's existing Smart Grid Consultant
- Provide lessons learned experience to phased implementation of an AMI and related systems with review and contribution to detailed requirements development, selection criteria, and recommendation of vendor selection.
- Review and comment on system architecture of detailed design plan
- Coordinate internal support of the implementation (alpha & beta phases)
- Review and recommend reports, queries, and audit parameters
- Review, recommend, and document business process changes, system acceptance testing, and user training
- Support customer outreach communications

2. START DATE: 2/27/17

3. ESTIMATED COMPLETION DATE: 12/19/17

4. ESTIMATED COST: \$163.96 per hour

TOTAL CONTRACT FUNDING:
 \$73,000

COMMITTED TO DATE:
 New work release order

BALANCE:
 \$73,000

5. SIGNATURES

REQUESTER

CITY OF RICHLAND
 ENERGY SERVICES



INITIATING DEPARTMENT'S
 AUTHORIZED REPRESENTATIVE

ROBERT R. HAMMOND

Energy Northwest Staff



CONTRACT ADMINISTRATOR

6. RECEIPT ACKNOWLEDGED BY
 CONTRACTOR ON: (Date)

BY:
 Todd Johnson

TITLE:
 Principal Contract Officer

ENERGY NORTHWEST COPY - TO BE RETURNED TO CONTRACT ADMINISTRATOR

CONTRACTOR COPY